



Sijison Training

Career and Leadership Development

**PROJECT MANAGEMENT COURSE
For Oil & Gas**

Sijison Training provides personal and professional training worldwide with the knowledge, skills, and tools to achieve performance excellence in a complex and fast moving global economy. We train thousands of clients with new skills and behaviour, to gain more confidence, advance their careers.

Sijison Training service offerings covers a range of courses from Telecoms Industry to Technology, Business and Management Training. We bring opportunities for both individual and corporate organizations to develop career within their staffs. We offer a wide range of unique seminars, workshops, conferences, customized corporate programs, and consultancy services.

Sijison training offer both class room training, on-line instructor led training and Post-Training Consulting Services.

Our Valuable proposition is to conduct the following training:

- Project Management (Oil & Gas) training
- Online Access to eLearning Platform
- Post Consulting Services



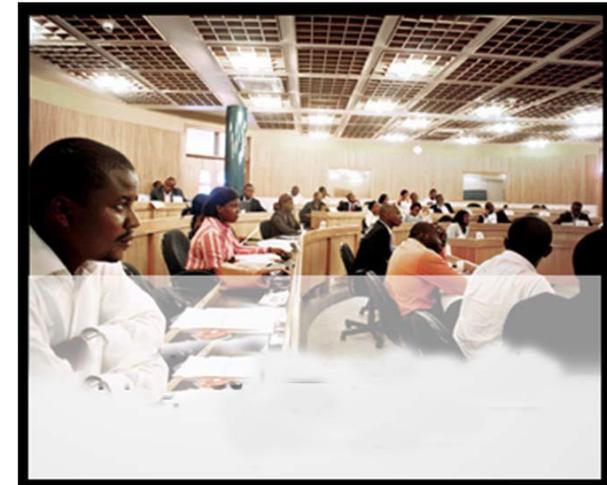
Introduction

This course focus on the practical skills and methods needed to improve project and operating performance across the oil and gas industry. In addition, this course presents uses-case scenarios in the oil and gas industry with a diverse perspective of the industry. Project management plays a major role in the oil and gas industry with outstanding knowledge for the effective estimating, planning, managing, and control of a project. This intensive online course teaches the application of Project Management techniques in the Oil and Gas Industry.

This course will extend to the identification, assessment, and control of qualitative risks in the project-based scenarios

Participants/Audience

- Professionals seeking advancement in their career
- New Project Managers
- Experienced Managers looking to update their skills
- Project team members
- New graduates interested in Project Management



Online Access to eLearning Platform

We will also give all participant access to our online e-learning platform where they can read and download materials, watch training videos, reference material. This is an added value to participants and they will have access 24 hours 7 days for 90 days





Module 1: OVERVIEW

- What is a Project
- Project Manager vs Project Management
- Sponsor, Charter, Scope, Project Life Cycle
- WBS (Work Breakdown Structure) and CPM
- Using MS Project®
- Working with MS Project® (on- line)

Module 2: KEY CONCEPTS

- The Five Process Groups
- Nine Key Knowledge Areas
- The Triple Constraint
- Case Study
- Resource Allocation

Module 3: INITIATION PHASE

- Assessing Needs and Wants
- Identifying Stakeholders
- Creating SMART Objectives
- Creating Business Requirements
- Creating the Schedule
- Creating Risk Management Plan
- Creating Communication Plan

Module 4: PLANNING PHASE

- Estimating Time
- Estimating Costs and Resources
- Building the Work Breakdown Structure
- The Gantt Chart
- The Critical Path

Module 5: MONITORING & CONTROL

- Establishing Baselines
- Monitoring Baseline

Variances

- Earned Value Concept
- Schedule Reduction

Methods

- Leading Successful Status

Meetings

- Managing Change

Monitoring Risks

Module

6: CLOSING OUT

- Administrative Tasks
- Personnel Tasks
- Scope Verification
- Reviews and Case validation
- Document Checklist



Post Training Consulting Services

Sijison Training offer its client post training consulting services for up to one month after the training. This will allows participant to schedule a time to ask questions or get clarification on the any part of the training that is not clear to him or her while doing personal post training study.